## IMPORTANT

## **READ THIS**

## LOST OR DAMAGED GOODS

THOROUGHLY INSPECT THIS SHIPMENT IMMEDIATELY UPON ARRIVAL

## OUR RESPONSIBILITY FOR THIS SHIPMENT CEASED WHEN THE CARRIER SIGNED BILL OF LADING

If goods are received short, or in damaged condition, it is important that you notify the carrier and insist on a notation of the loss or damage across the face of the freight bill, otherwise no claim can be enforced against the transportation company.

If concealed loss or damage is discovered, notify your carrier at once and request an inspection. This is absolutely necessary. A concealed damage report must be made within 15 days of delivery of shipment. Unless you do this, the carrier will not entertain any claim for loss or damage. The Agent will make an inspection and grant a concealed damage notation. If you give the transportation company a clear receipt for goods that have been damaged or lost in transit, you do so at your own risk and expense.

WE, AT I-R, ARE WILLING TO ASSIST YOU IN EVERY POSSIBLE MANNER TO COLLECT CLAIMS FOR LOSS OR DAMAGE, BUT THE WILLINGNESS ON OUR PART DOES NOT MAKE US RESPONSIBLE FOR COLLECTION OF CLAIMS OR REPLACEMENT OF MATERIAL. THE ACTUAL FILING AND PROCESSING OF THE CLAIM IS YOUR RESPONSIBILITY.

> Ingersoll-Rand Company Air Solutions Group Davidson, North Carolina

CCN: 80440498 REV: A DATE: APRIL 2003